MUAMER STARHONIĆ
FACULTY SECRETARY



CONTACT

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EDUCATION

Education	Time period
Second Cycle of Studies at the Department of Legal History and Comparative Law, Comparative Law Track Institution name: University of Sarajevo – Faculty of Law 60 ECTS Master's thesis title: *Application of Norms of Islamic Family Law in Selected European Union Member States: A Comparative Analysis*	2025 – (in progress)
First Cycle of Studies Institution name: Faculty of Law, University of Sarajevo Bachelor of Laws, 240 ECTS	2006 – 2011
Secondary Education Institution name: Gazi Husrev-beg Madrasa in Sarajevo	2002 – 2006

WORK EXPERIENCE

Job Title / Employing Institution	Period of Employment
Faculty Secretary University of Sarajevo – Faculty of Islamic Studies	2024 – present
School Center Secretary MAARIF SCHOOLS OF SARAJEVO • Maarif Highschool • Maarif Primary School • Maarif Kindergarten	2018 – 2024
Executive director BAHRAIN-BOSNIA d.o.o. Sarajevo	2013 – 2018
Legal Associate, Volunteer Law office Edin Tabučija	2013
Office manager GHB Invest d.o.o.	2012 – 2013

PROFESSIONAL DEVELOPMENT

Institution	Professional seminar	Time period
University of Sarajevo	*Application of the Law on Protection of Personal Data of Bosnia and Herzegovina for Employees of the University of Sarajevo*	2026
REC d.o.o. (Refam Creative Solutions)	*Practical Application of the New Law on Protection of Personal Data in Bosnia and Herzegovina*	2025
Ministarstvo for education in Sarajevo Canton	Council of Secondary School Secretaries in Sarajevo Canton	2019
Foreign Trade Chamber of Bosnia and Herzegovina	Digital marketing	2017

MEMBERSHIP IN PROFESSIONAL BODIES

Position in Body and Name of Professional Body	Time period
Member of the Committee for Drafting Normative Acts, Faculty of Islamic Studies, University of Sarajevo	2024 – present
Member of the Parents' Council of Fatima Gunić Primary School	2025 – 2026
Member of the School Board of Maarif International Schools Tešanj	2023 – 2025
Member of the School Board of Sedef International High School	April–September 2022
Member of the Supervisory Board Balkan Muslim Consumers' Association	2014 – 2018

FOREIGN LANGUAGES

English
Turkish
Arabic

INFORMATIČKE VJEŠTINE

Certificate of Completed Computer Training	Net Lab IT Services Agency	IT and System Fundamentals: basic concepts of information technology, computer use, and file management. Office Tools and Data Management: spreadsheets, and databases.	2013

AWARDS AND RECOGNITIONS

Name of Award / Recognition	Awarding Institution	Description of Award / Recognition	Month and Year Awarded
Professional Title: *Senior Expert Associate*	Privatna ustanova Školski centar Maarif Schools of Sarajevo	A higher official title indicating a confirmed continuity of high quality, expertise and dedication in performing more complex legal, administrative, and organizational tasks	2024
General Knowledge Examination	Civil Service Agency of the FBiH	Verification of basic general and administrative knowledge required for work in civil service bodies.	2023
Professional Title: *Independent Expert Associate*	Privatna ustanova Školski centar Maarif Schools of Sarajevo	A higher official title entailing independent and lawful performance of administrative, normative-legal, and organizational tasks. It is acquired following completed performance evaluation cycles and a rating of *"particularly successful"* within a five-year cycle.	2022
Professional Examination	Federal Ministry of Environment and Tourism	Professional examination for a travel agency branch manager	2017.

ORGANIZATIONAL REFERENCES

Role	Event	Organizer	Venue	Date / Time
Member of the Organizing Committee	Bahrain – Bosnia and Herzegovina bilateral business opportunities	Bahrain Bosnia d.o.o. Sarajevo business forum – BBI	Sarajevo, hotel Hills	2018
Member of the Organizing Committee	Sarajevo Halal Fair & Forum	GHB Invest d.o.o; Agencija za certificiranje halal kvalitete IZ u BiH	Sarajevo, Skenderija Center	2012; 2013